



Manager, Infrastructure and Security

This year, Odium Brown celebrates its 98th anniversary as an independent, employee-owned, full-service investment firm. We are honoured to be recognized as one of Canada's Best Managed Companies for the last 21 consecutive years and as one of Canada's Most Admired™ Corporate Cultures.

CULTURE AND VALUES

We are very proud of the vibrant culture that we have built and sustained for many years. It's the way we do things, how we make decisions and what defines which behaviours work and don't work – it's what makes up our DNA.

Our values are the cornerstone of our culture, a set of principles that provide a compass for our actions and unify us as a team.

PEOPLE

We have skiers, mountain bikers, hockey players, runners, volleyball players, movie buffs, bookworms, animal lovers, musicians, yogis, world travelers and every other variety of person you can imagine. You will work with really interesting people and make great friends, too.

COMMUNITY

We are serious about supporting the communities where we live and work. We are committed in heart and mind to everything we do in the community, and we work hard to inspire passion and fun while doing it.

PROFESSIONAL DEVELOPMENT

Continuous learning matters. We are committed to providing career-long support for learning and growth.

THE OPPORTUNITY

We have an opportunity for a Manager, Infrastructure and Security to join our award-winning firm in the Vancouver office.

Reporting to the Vice President, Business and Technology Solutions, this role is accountable to ensure a stable and secure enterprise infrastructure. The successful incumbent will lead and drive infrastructure and security initiatives in collaboration with other Business and Technology Solutions teams to ensure IT environments are harmonized and optimized across all platforms. The position requires 24/7 on-call availability.

RESPONSIBILITIES

Infrastructure and Security

- Accountable for maintaining the technical infrastructure and data centres to ensure day-to-day stability
- Lead the design, implementation, maintenance, support and upgrade of technical and security infrastructure to meet and anticipate the evolving needs of the business
- Assist in the development of appropriate criteria needed to assess the level of new/existing applications and/or technology infrastructure elements for compliance with enterprise security standards
- Manage all security systems and their corresponding or associated software including firewalls, intrusion detection systems, anti-virus and auditing software



- Work within approved standards for all data centre equipment which includes switches, server hardware, network, virtualization, redundancy, disaster recovery and backup strategy
- Participate in architecture reviews and responsible for the overall hardware, network and security design
- Develop business cases and cost/benefit analyses for spending and initiatives for IT Infrastructure
- Develop and execute short and long-term strategic plans (6 to 36 months) to ensure that the technical infrastructure and security is being developed to meet current and upcoming business objectives, methodologies and standards
- Recommend and implement approved technologies, policies and procedures, standards and guidelines to identify and mitigate internal, external and ad hoc security threats

Security Awareness and Reporting

- Oversee programs for user awareness, compliance monitoring and regulatory compliance
- Participate in computer security incident response planning and execution, disaster recovery and business resumption activities
- Maintain service level agreement terms with business units and issue regular reports to IT management on performance metrics

Project and Vendor Management

- Manage external vendor relationships including negotiating and administering vendor and consultant contracts and service agreements
- Develop, implement and maintain policies, procedures and associated training plans for infrastructure administration and project management, including budgeting

Communication, Collaboration and Leadership

- Manage and mentor a team of technical resources
- Plan resource allocations to meet overall commitments
- Lead and complete infrastructure initiatives, delivering solutions on time and on schedule
- Work with stakeholders to define business requirements for new technology implementations
- Monitor progress of technical initiatives against work plans, identify and resolve issues and risks, and report on status to senior IT leadership team and stakeholders
- Provide thought leadership and technical direction and actively contribute to business cases, high-level project requirements and service delivery plans

KNOWLEDGE AND EXPERIENCE

- Minimum 7-10 years of IT infrastructure and security experience with a minimum of 5 years of people management experience
- Degree qualifications in Computer Science or Management Information Systems with a certification in CISSP, CISA, CISM, MCSE, COBIT, ITIL and/or PMP
- Strong technical knowledge and hands-on experience of IT infrastructure (Citrix, VMware, VDI) across multiple locations
- Demonstrated infrastructure architecture and enterprise security expertise
- In-depth experience working with core Microsoft, SAN and data centre technologies
- Experience running HYPER-V and Citrix Virtualized Environments and Thin clients
- DBA experience with MS SQL considered an asset
- Thorough understanding of ITIL and the change management processes



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- Excellent verbal communication and documentation skills, including creating complex Visio diagrams
- Project Management experience with an understanding in PMO methodology
- Understanding of human resource management principles and practices
- Experience working in a diversified, team-oriented and collaborative environment
- Experience leading and delivering via virtual teams
- Excellent analytical and problem solving skills
- Ability to build and maintain relationships across all levels and functional areas
- A hands-on, flexible and adaptable approach to meet business demands

Our team is growing and we've got room for one more if you're interested. If this sounds like the environment you'd like to work in and you have the credentials and experience for this job, we invite you to submit a cover letter and resume to hr@odlumbrown.com by **January 29, 2021**.

Candidates must be legally eligible to work in Canada. Full disclosure of any restrictions must be disclosed at the time of expressing interest and supporting evidence provided prior to any potential offer of employment.

We appreciate your interest and thank you for taking the time to consider this opportunity. We will be in touch with individuals whose profiles most closely match what's needed to be successful in this role.